

## RESOLUTION OF THE WHITE MOUNTAIN APACHE TRIBE OF THE FORT APACHE INDIAN RESERVATION

(All Tribal Employees and Public Officials must Utilize the TR-100 Form for Travel)

- WHEREAS, the Tribal Council of the White Mountain Apache Tribe ("Tribe") requested information regarding the implications of our Tribe's Travel policy for Tribal employees and members of the governing body alike; and
- WHEREAS, all Tribal employees are subject to using the TR-100 form which sets forth federal rates for hotel accommodations and per diem, and provides a schedule for accounting of all funds received and expended during the course of business conducted on behalf of the Tribe; and
- WHEREAS, as the governing body of the Tribe, the Council should be responsible for the accounting of all funds received and expended while conducting business on behalf of the Tribe; and
- WHEREAS, the Tribal Treasurer, Tribal Attorney, and the Tribe's single-audit accounting firm have all recommended that the Council simplify the process and ensure that the Council takes action to minimize potential tax liabilities for the Tribe and Council as individuals; and
- WHEREAS, the Tribal Council finds that adoption of the federal per diem rate and a strict adoption of the TR-100 for all public officials will provide substantial cost savings to the Tribe and prevent misunderstandings and legal consequences for Tribal representatives in conducting business for the Tribe; and
- WHEREAS, the Tribal Council further finds that it would be in the best interest of the Tribe for Council representatives to refuse funding from Tribal Enterprises (e.g. Casino, Sunrise Ski Resort, ABHS, etc.) in lieu of following the TR-100 policy.

**BE IT RESOLVED** by the Tribal Council of the White Mountain Apache Tribe that it hereby directs that all members of the Tribal Council follow the Travel Policy in place for Tribal Employees as follows:

- 1. The TR-100 form and rates therein for hotel accommodations and per diem are hereby adopted and any funds advanced for the purposes of travel on behalf of the Tribe shall be calculated according to the TR-100 rates.
- 2. All Tribal Employees and Elected Officials conducting business on behalf of the Tribe shall account for funds received and expended by utilizing the TR-100 form, and attaching receipts for expenditures made.
- 3. Members of the Tribal Council shall not accept funding from any Tribal Enterprises for travel in lieu of or in addition to using the Tribe's TR-100 policy adopted herein.

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**BE IT FURTHER RESOLVED** by the Tribal Council of the White Mountain Apache Tribe that it hereby directs that in the event that this Resolution conflicts with a prior Resolution or Policy, this Resolution shall govern.

**BE IT FURTHER RESOLVED** by the Tribal Council of the White Mountain Apache Tribe that by passing this Resolution it hereby intends to supersede any prior resolutions or policies that conflict with or are inconsistent with the policy as described hereto.

**BE IT FURTHER RESOLVED** by the Tribal Council of the White Mountain Apache Tribe that the Chairman, or in his absence, the Vice Chairman, is hereby authorized to execute any and all documents necessary to effectuate the intent of this Resolution.

The foregoing resolution was on <u>NOVEMBER 17, 2011</u> duly adopted by a vote of <u>TEN</u> for and <u>ZERO</u> against by the Tribal Council of the White Mountain Apache Tribe, pursuant to the authority vested in it by Article IV, Section 1 (a), (b), (s), (t), and (u) of the Constitution of the Tribe, ratified by the Tribe September 30, 1993, and approved by the Secretary of the Interior on November 12, 1993, pursuant to Section 16 of the Act of June 18, 1934 (48 Stat. 984).

Ronnie Lupe, Chairman of the Tribal Council

Marridie J. Craig, Secretary of the Tribal Council